

Guidance for record management when the patient has had gender reassignment

After a patient has undergone gender reassignment they will be issued with a new NHS number for their new identity. To ensure continuity of care we must make sure that any previous clinical data is not deleted or lost.

Often the patients are registered with a new Hospital number and in this case we need to merge both records. Before starting to merge the patient's records we must ensure we have the correct patient records for both before and after their gender reassignment.

Follow the standard patient record merging process though remember in these cases when merging two records that the most recent NHS number will be the Master number while the older needs to be withdrawn. PAS will automatically carry the hospital number for the patient from the old record across to the new record linking the patient's clinical histories together.

In cases when we haven't created a new hospital number registration we need to withdraw the old NHS number and add the patient's new NHS number, and update identity details e.g. gender, name, and any other new demographic details that may have changed.

Paper records should be managed in the same way.

